IT Introduction (English)

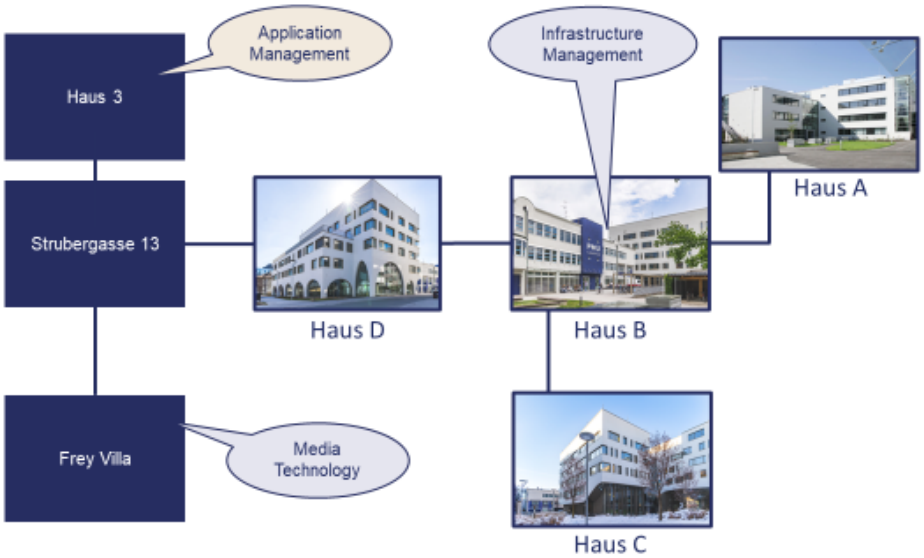
CONTENT

- WORKSPACE
- IT-SECURITY
- IT-SUPPORT

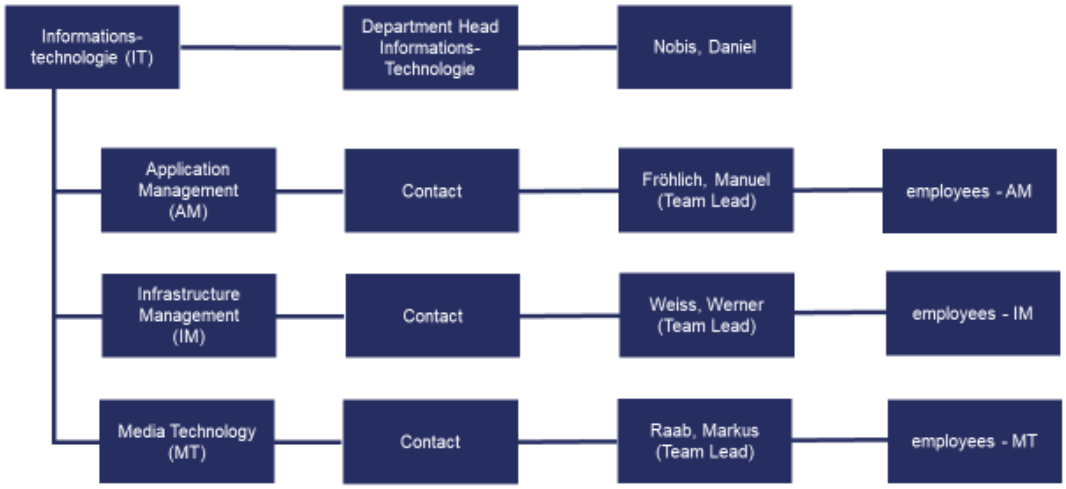


PMU

WORKSPACE – PMU CAMPUS



WORKSPACE – PMU CAMPUS



WORKSPACE – DASHBOARD

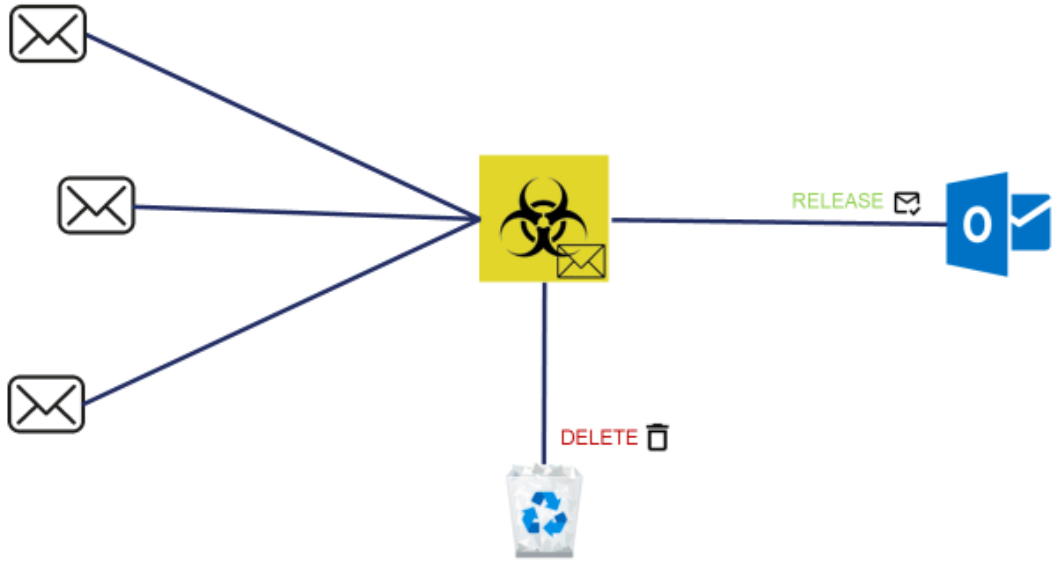
my.pmu.ac.at

- **Webmail:** exchange.pmu.ac.at
- **Quarantine:** mgw.pmu.ac.at
- **Ticket-System:** support.pmu.ac.at
- **CampusPortal:** campus.pmu.ac.at
- **Moodle:** moodle.pmu.ac.at



WORKSPACE – MAILGATEWAY

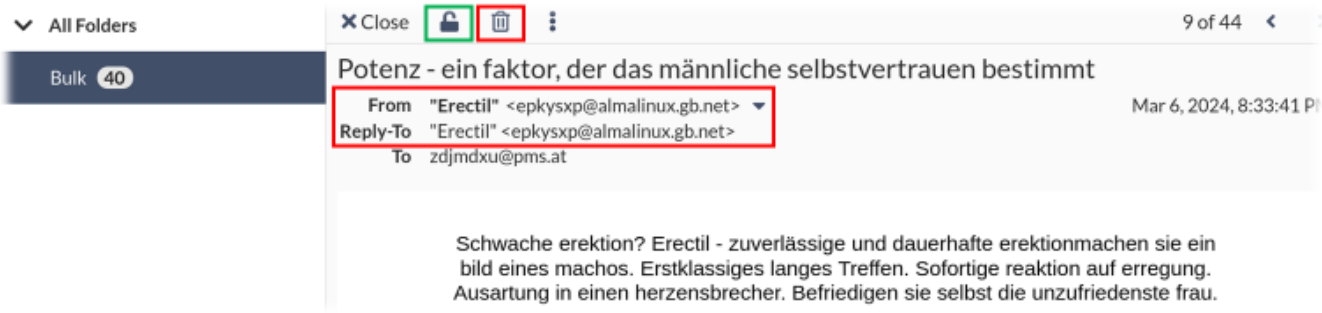
mgw.pmu.ac.at



WORKSPACE – MAILGATEWAY

mgw.pmu.ac.at

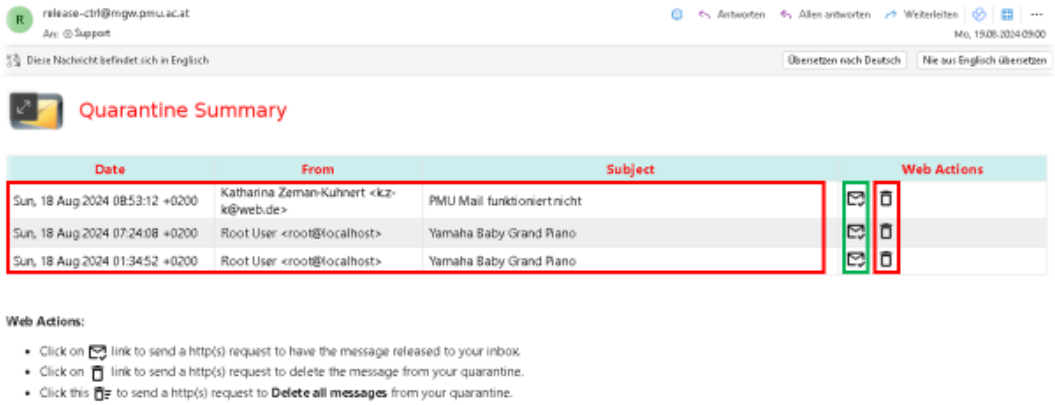
- To release Mails to mailbox: **„Release“**
- To delete Mails: **„Delete“**



WORKSPACE – MAILGATEWAY

mgw.pmu.ac.at

Message via „release-ctrl@mgw.pmu.ac.at“



release-ctrl@mgw.pmu.ac.at
An: Support
Antworten | Allen antworten | Weiterleiten
Mo, 19.08.2024 09:00

Diese Nachricht befindet sich in Englisch
Übersetzen nach Deutsch | Nie aus Englisch übersetzen

Quarantine Summary

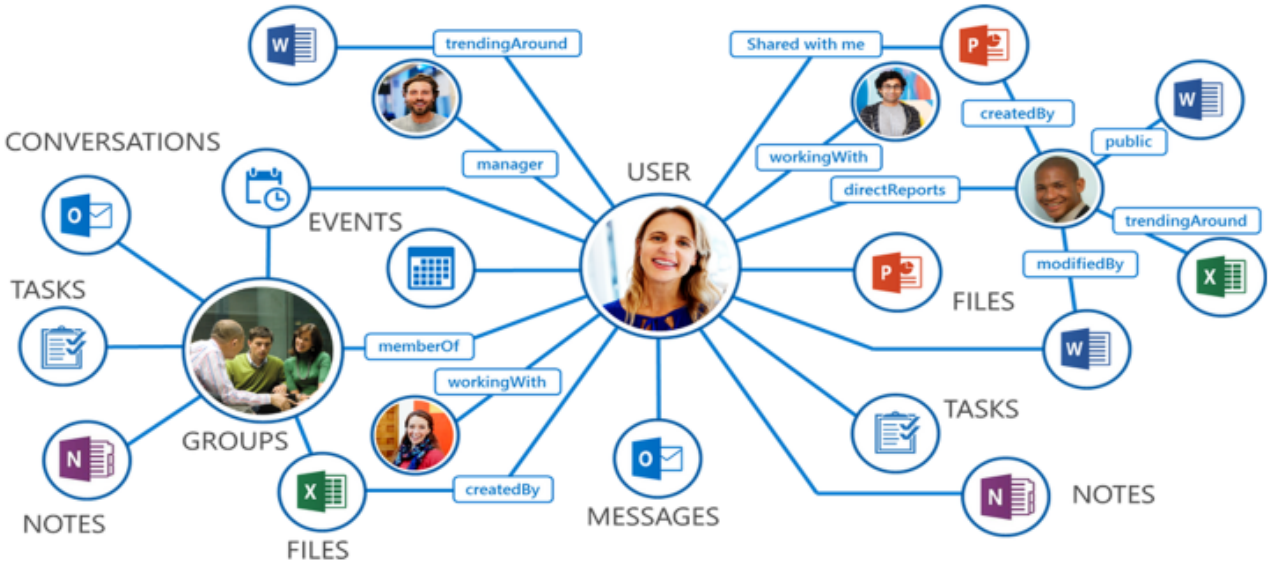
Date	From	Subject	Web Actions
Sun, 18 Aug 2024 08:53:12 +0200	Katharina Zeman-Kuhnert <kz-k@web.de>	PMU Mail funktioniert nicht	
Sun, 18 Aug 2024 07:24:08 +0200	Root User <root@localhost>	Yamaha Baby Grand Piano	
Sun, 18 Aug 2024 01:34:52 +0200	Root User <root@localhost>	Yamaha Baby Grand Piano	

Web Actions:

- Click on link to send a http(s) request to have the message released to your inbox.
- Click on link to send a http(s) request to delete the message from your quarantine.
- Click this to send a http(s) request to **Delete all messages** from your quarantine.

WORKSPACE – OFFICE 365

office.com



WORKSPACE – CLIENTS & SOFTWARE

Accounts:

- firstname.surname
- first.surname
- f. surname

Addressen:

- max.musti@pmu.ac.at
- max.musti@stud.pmu.ac.at
- max.musti@teach.pmu.ac.at
- max.musti@alumni.pmu.ac.at

WORKSPACE – CLIENTS & SOFTWARE

SDI Agent:

- Software-Installations
- Windows-Updates



SentinelOne:

- Virus Protection
- Endpoint Protection
- Client Security

SentinelOne™

WORKSPACE – DRUCKEN

- **FollowMe-Mono**
- **FollowMe-Color**

Registration via ID Card

First time registration via username + password

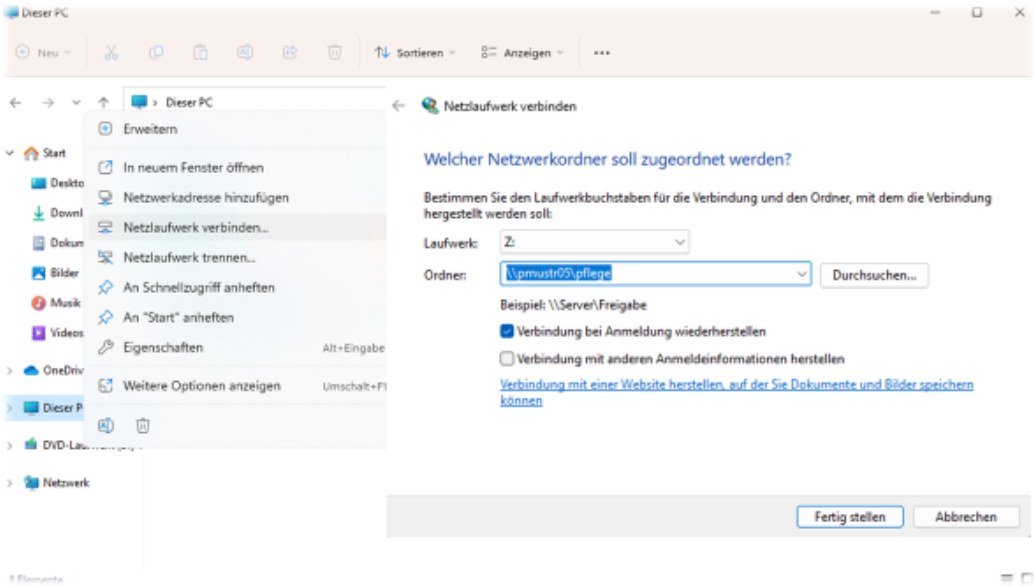
Login via ID Card

Seitenabhängige Optionen			
Druck A3 Farbe	☑	1	0.3500
Druck A3	☑	1	0.0800
Druck A3Plus Farbe	☑	1	0.3500
Druck A3Plus	☑	1	0.0800
Druck A4 Farbe	☑	1	0.2500
Druck A4	☑	1	0.0400
Druck A5 Farbe	☑	1	0.2500
Druck A5	☑	1	0.0400



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WORKSPACE – connect network drives



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WORKSPACE – EDUROAM (WLAN)

- International project at educational organizations
- Login:

  max.musti@stud.pmu.ac.at
  MySuperS3cretPassword!



IT-SECURITY - AWARENESS

my.pmu.ac.at/inhousetrainings



- **NOBODY needs your password!**
- **NEVER reveal your password!**

Handling Spam-Mails:

- Don‘t answer spam mails
- Don‘t open attachments or links
- If possible contact sender via personally/via phone
- Best practice: use a password manager!



KeePass

IT-SECURITY - TRAINING

my.pmu.ac.at/inhousetrainings

MANDATORY (1x per year)
my.pmu.ac.at/inhousetrainings



Warum dieses Training? | E-Mail | Passwörter | Sicherer Arbeitsplatz | Unterwegs | Soziale Netze

If you do not complete the awareness training, your account will be disabled

IT-SECURITY – PASSWORD POLICY

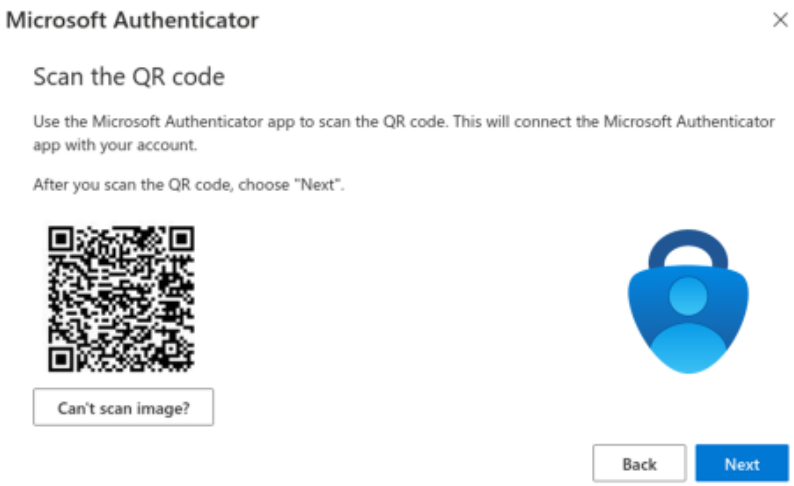
- Minimum lenght is **8 characters (letters and numbers).**
- **At least one of each (Capital letter, letter, number, special character)**
- Password needs to be changed after **120 days**
- You can not use your username in your password
- **You can not re-use old passwords**

Passwort applies for: MyPMU, Campus Portal, Moodle, Eduroam, Office365, Sharepoint, Ticket-System, Printers,…



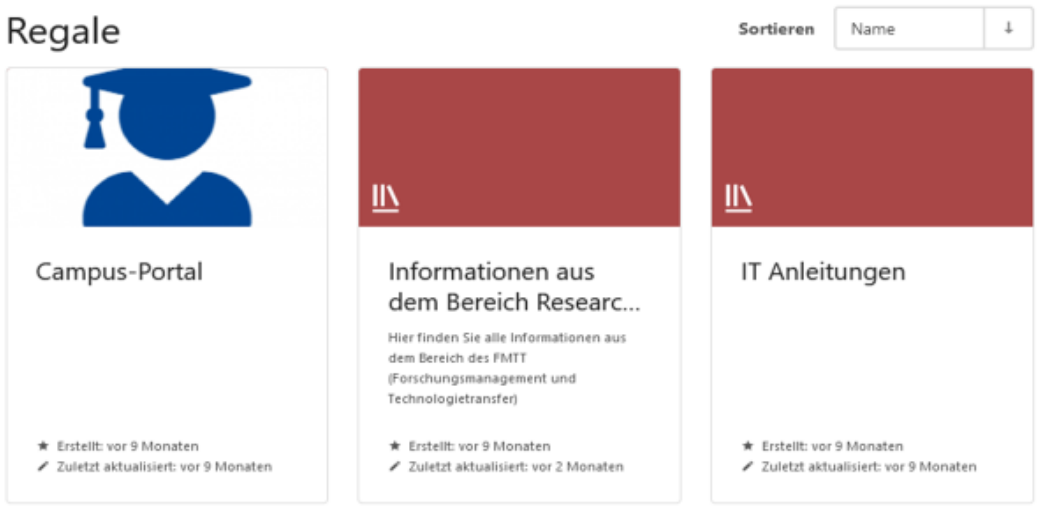
IT-SECURITY - MULTIFAKTOR

aka.ms/mfasetup



IT-SUPPORT – WIKIPEDIA

wiki.pmu.ac.at



IT-SUPPORT – TICKET-SYSTEM AND SERVICE HOURS

pmu.ac.at/support

IT-INFRASTRUCTURE MANAGEMENT

Strubergasse 21, Haus B.01
5020 Salzburg, Austria

Service hours:
Mo – Do: 07:30 – 16:30
Fr: 07:30 – 11:00

- https://support.pmu.ac.at/
- support@pmu.ac.at
- +43662-2420-80888 (Emergencies)



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Revision #2
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Updated 2024-09-12 12:08:05 UTC by philipp.leinert