

7. Create Your Content

- CV

- [Creating CV](#)

Creating CV

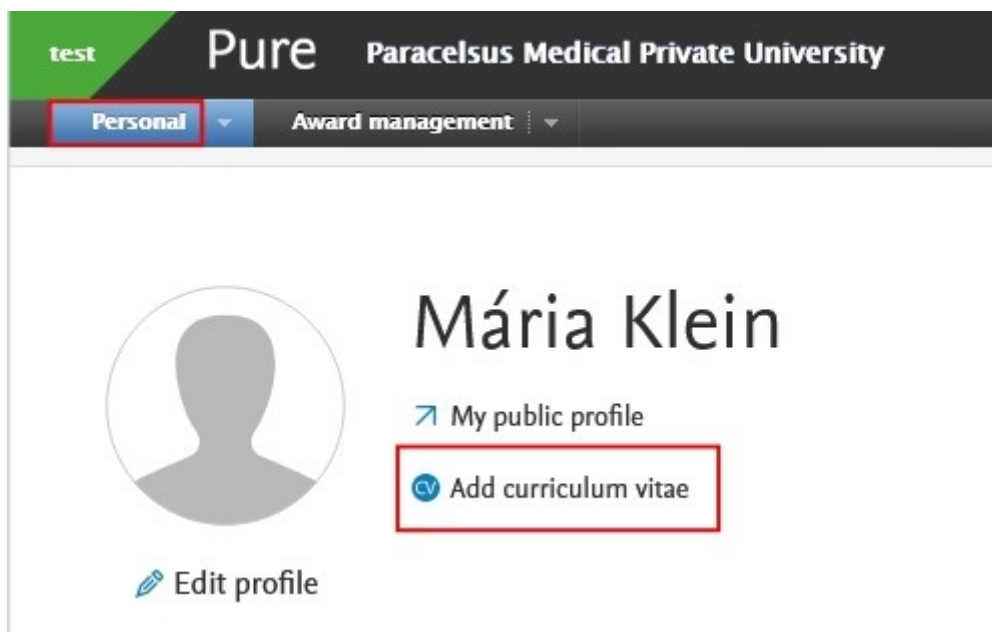
A Researcher can create a CV directly in Pure.

Two types of CV-s are available:

- Public CV: visible on the [Pure Portal](#)
- Private CV: only visible for you

To create a CV:

1. Click on *Personal* in the header.
2. Click on *Add curriculum vitae*:



3. Select either Public or Private CV.
4. Select the information you want to show in your CV by checking the boxes with a tick. Click on *Create*.

Add one or more sections to your CV

Personal information

☒ Your personal profile from Pure

☒ Profile information

☒ List of your employments (1)

Lists of your content from Pure

☒ Research outputs (2)

☐ Awards (1)

☐ Projects (1)

Text

☒ Heading

☐ Text section

☐ Periodic list

Create

5. Click on *Save* to finish the changes.

You can export your CV in either PDF or Word document format by clicking on the icon at the bottom of the right side.

If you have chosen a Public CV, you can manage the publishing of your CV by checking the box with the tick next to *Publish*.

Save
☐ Publish

 Download as PDF
 Download as Word document