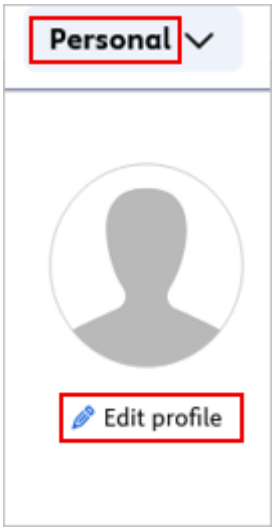
Question 4: My personal information (e.g., academic title) has changed – how can I update it?

For ***Researchers**:

1. Log in to PURE (for details see Question 1).
2. Click on '*Personal*' in the header and navigate to '*Edit profile*':



3. Make the necessary changes in the next dialog window.
4. Click '*Save*'.

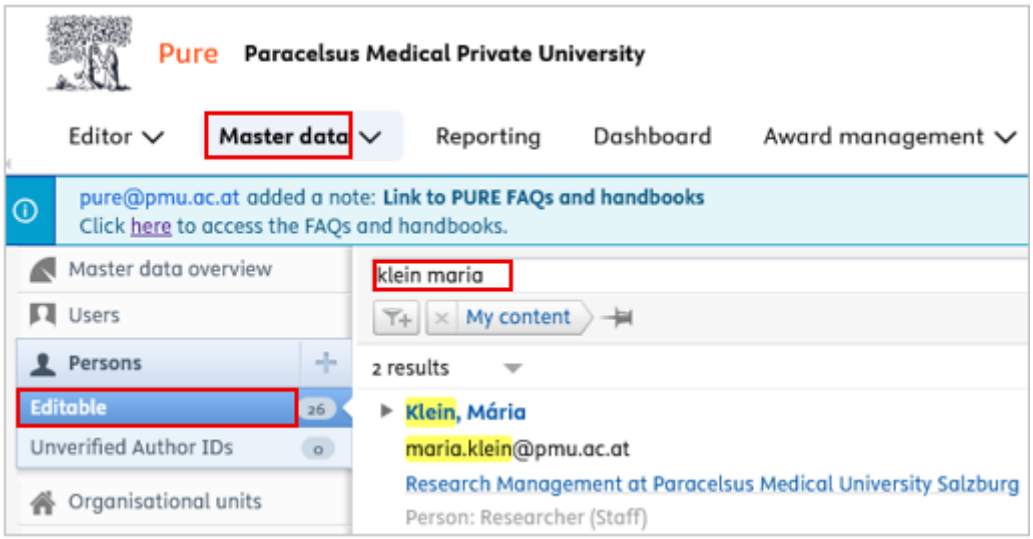
> To update or remove the **phone number** or **email address** displayed, click ***Edit*** next to the **organizational affiliation**:



The personal profiles of researchers within a given organizational unit can also be edited by PURE editors.

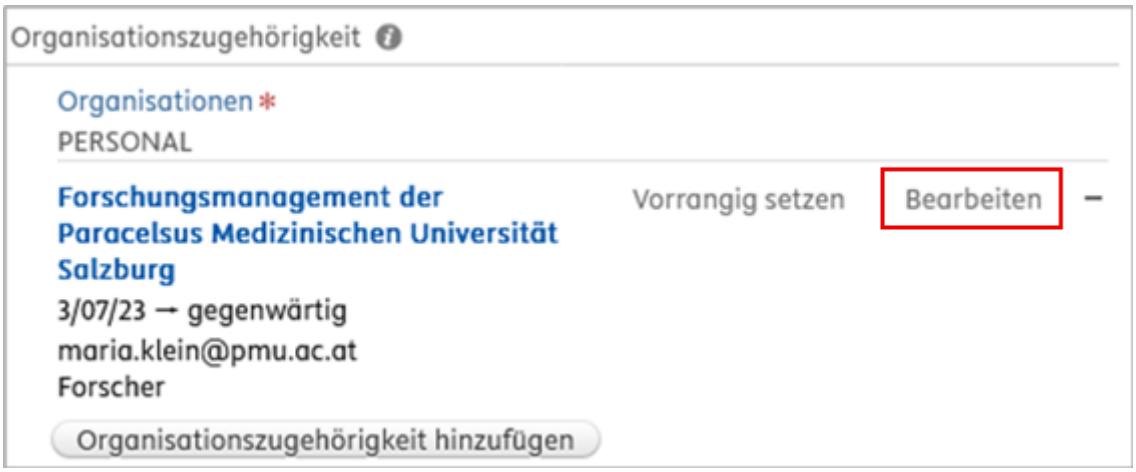
For ***PURE editors***:

1. Log in to PURE (for details see Question 1).
2. Click on *Master data'* in the header, then select '*Persons'*, and search for the individual whose profile you would like to edit:



3. Make the necessary changes in the next dialog window.
4. Click '*Save'*.

> To update or remove the **phone number** or email **address,** click **Edit** next to the **organizational affiliation**:



If you don’t see your question answered here, or have suggestions for additional questions/answers, please contact pure support at pure@pmu.ac.at.

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