

PURE Login and First Steps

This handbook is intended for all users, including researchers, PURE editors, and editors from the teaching hospitals of PMU.

It provides guidance on accessing PURE and managing profile settings.

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1. Login to your profile

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Users with a **@pmu.ac.at** e-mail address can log in to PURE directly via <https://my.pmu.ac.at/> by clicking on the PURE icon.

Users with a **@salk.at** or **@klinikum-nuernberg.de** e-mail addresses can log in via the following link: <https://pure.pmu.ac.at/admin/login.xhtml>.

After the first successful login, you will see this message:

Ein Bild, das Text, Screenshot, Schrift enthält. KI-generierte Inhalte können fehlerhaft sein.

Popup blockers can block editor windows of PURE; therefore, it is recommended to **disable** your pop-up blocker.

If you cannot log in, please contact Research Management at pure@pmu.ac.at for assistance.

2. Manage your profile

Important for PURE-editors

Please do not change any notification settings for emails, notifications, and tasks connected to the workflows (in the *Editorial tasks* category) of research outputs, applications, awards, and persons.

FAQs

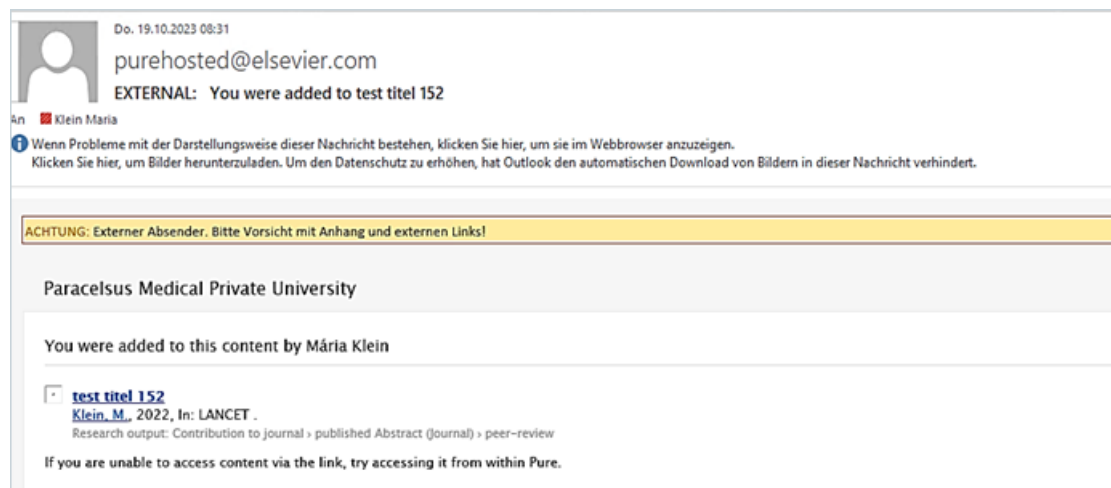
FAQs

FAQS

2.1. E-Mail Settings

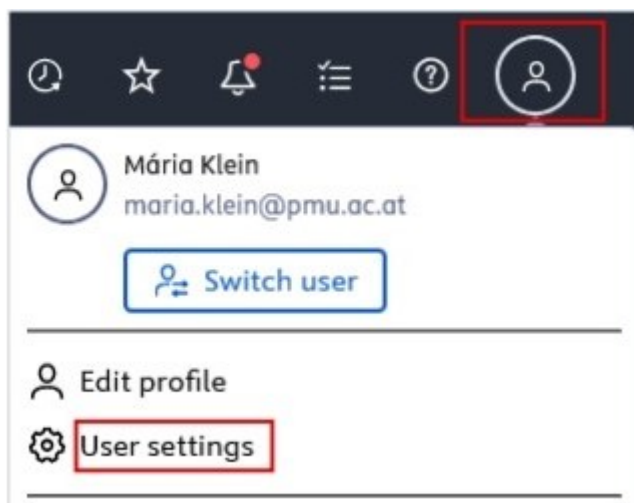
PURE email notifications will be sent to the email address you used to log in. For example, as a researcher, you got an email when a new publication is added to your profile.

Here is an example of an email:



To manage the email settings:

1. Click on *Profile menu* in the header and select *User settings*:



2. Navigate to *E-mail Settings* and select the event(s) you wish to modify.
3. Select the desired frequency.

User settings

Profile

Email settings

Notification settings

Task settings

Email settings

Select how often you want to receive emails for the following messages.

Activity

Notification

Comment added *

Emails are sent instantly



Person association changes *

Emails are sent instantly



4. Click Save to apply the changes.